



PERMANENT POSITION

The Joburg City Theatres (JCT) is an entity of the City of Johannesburg that stimulates and operates Joburg Theatre, Roodepoort Theatre and Soweto Theatre in order provide the integrated management of theatre.

VACANCY REFERENCE: REF NO: GD/ST/05/2024
DESIGNATION: GRAPHIC DESIGNER
WORKSTATION: SOWETO THEATRE
REPORTING: GENERAL MANAGER
SALARY RANGE: R25 422.17 (basic salary excluding benefits)

Minimum Requirements

- Grade 12 plus National Diploma with majors in Graphic Design or Fine Art or related field
- 1-year practical experience in graphic design
- Experience in poster and flyer creation.
- Knowledge of WordPress and CorelDraw will be an added advantage.

Primary Function

To support the Marketing Manager and the business development and maintain visual consistency, resulting in a coherent brand identity across various disparate channels.

Key responsibilities:

- Design artwork in various formats for all Joburg City Theatres business units.
- Study briefs and determine visual requirements, both print formats & digital formats.
- Design artwork for websites to specification.
- Design Adhoc banners and email adverts.
- Create Facebook, Instagram & Twitter banners, and icons.
- File and archive all designs created for the theatres.
- Create billboards, foyer banners, building signage, posters, flyers, street pole posters and point-of-sale material either from existing material or from scratch.
- Oversee print projects, including project quality.
- Act as the liaison between printing-related service providers and Joburg City Theatres with regards specs, quotes, and delivery dates, getting sign off on proofs etc.
- Supervise the entire printing processes for projects ranging from magazine advertisements to social media Design business cards.
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Key Competencies

- Portfolio of design work
- Good working knowledge of Creative Cloud
- Proficiency in Adobe Creative Suite (Photoshop, Illustrator, InDesign) and other relevant design software
- Ability to thrive and work efficiently in a fast-paced environment, manage multiple projects and adapt to evolving priorities simultaneously.



a world class african city



JOBURG SOWETO ROODEPOORT

Interested persons are requested to send their cover letter, detailed CV, recently certified copies of their qualifications and the Identity documents not longer than three months, quoting the relevant reference number to Mr. Thomas Sadiki, General Manager: Human Resources, Joburg City Theatres, via email to: jobapplications1@joburgtheatre.com

Enquiries: (011) 877 6859 / 6931

Publication Date: 10 May 2024

CLOSING DATE: FRIDAY 29 MAY 2024

NOTE:

- JCT offers a market-related salary commensurate with qualifications and experience.
- JCT is an equal opportunity employer, therefore preference for this position will be given to candidates whose appointments will enhance representation in line with its EE targets.
- Applicants must note that further checks will be conducted once they have been shortlisted and that their appointment will be subject to positive outcomes on these checks, which include qualification authentication, criminal records, and previous employment.
- JCT reserves the right not to fill the position or to re-advertise it. Where applicable, candidates may be expected to undergo psychometric assessments.
- It is the applicant's responsibility to have their foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide the evaluation results.
- Please include copies of your qualifications with your application.
- Correspondence will be with short-listed candidates only. Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.