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JOBURG SOWETO ROODEPOORT

EXTERNAL ADVERT

PERMANENT POSITION

The Joburg City Theatres (JCT) is an entity of the City of Johannesburg that stimulates and operates Joburg Theatre, Roodepoort Theatre and Soweto Theatre in order provide the integrated management of theatre.

VACANCY REFERENCE: REF NO: HC/04/2024
DESIGNATION: HEAD CHEF
DEPARTMENT: HOSPITALITY & CATERING
REPORTING: DEPUTY-GENERAL MANAGER
SALARY RANGE: R31 462.75 - R44 037.43 (Salary negotiable)

Minimum Requirements

- Grade 12
- National Diploma (NQF 6) in Culinary Arts/ Professional Cookery / Food and Beverage Management or relevant qualification.
- Minimum of 3 years of practical experience in management
- Highly proficient in menu costings
- Proven experience as a Head Chef or similar role in a high end a la carte restaurant and multiple banqueting venue facilities.
- Sound knowledge of food principles, techniques, and current industry trends
- Strong leadership skills with the ability to manage and motivate a team.
- Proficient in menu planning, recipe development and portion control
- In-depth understanding of proper food handling, safety, and sanitation regulations
- Excellent organisational and time-management skills to meet tight deadlines and manage multiple priorities.
- A creative mindset with the ability to develop unique and appealing food offerings.
- Strong communication skills to effectively interact with staff, management, and customers.
- Ability to work in a fast-paced environment and handle pressure while maintaining attention to detail.

Primary Function

The Head Chef will be responsible for menu planning and costing, food preparation, supervising kitchen staff, ensuring high-quality food production and maintaining a clean and efficient kitchen environment. As required to contribute, co-ordinate and develop all Food related issues and projects as required and assigned by the Deputy General Manager

Key responsibilities:

- Ensure that all meals served are of the highest quality, maintain freshness and a high level of presentation at all times
- Modify menus or design new menus for all restaurants, food operations & all banqueting menu packs.
- Plan and direct all food preparations and culinary activities within business operations
- Ensure that all kitchen staff are familiar with the day's requirements.
- Supervise all kitchen staff daily duties
- Maintain a high level of hygiene standards in all kitchens operated through JCT
- Ensure that fair discipline is maintained.



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- Ensure that timetables, leave rosters and attendance registers are up to date
- Ensure that all communications between front of house operations and kitchens run smoothly.
- Ensure that each cook receives the correct orders for the appropriate tables.
- Ensure that each dish leaving the kitchen is checked for quality, quantity, presentation, and correct temperature.
- Ensure that regular on-the-job training is carried out so that subordinate staff members perform their duties correctly.
- Ensure that regular tests are conducted with all subordinates ensuring that standards are maintained.
- Ensure that the necessary stocks are on hand at the right quality and quantity.
- Ensure that all statutory, as well as company, hygiene regulations are being strictly adhered to.
- Ensure that maintenance problems are timeously reported and followed up.
- Attend seminars and training courses and when directed.
- Ensure future advancement and further upgrading in management standards for the profession as a whole.
- Ensure that all cost pf sales are achieved and maintained.

Interested persons are requested to send their cover letter, detailed CV, recently certified copies of their qualifications and the Identity documents not longer than three months, quoting the relevant reference number to Nastassia Palm at pinpoint one human resources via email to: nastassiap@pinpointone.co.za

Enquiries: (011) 325 5101

PUBLICATION DATE: 17 APRIL 2024

CLOSING DATE: 05 MAY 2024

NOTE:

- JCT offers a market-related salary commensurate with qualifications and experience.
- JCT is an equal opportunity employer, therefore preference for this position will be given to candidates whose appointments will enhance representation in line with its EE targets.
- Applicants must note that further checks will be conducted once they have been shortlisted and that their appointment will be subject to positive outcomes on these checks, which include qualification authentication, criminal records, and previous employment.
- JCT reserves the right not to fill the position or to re-advertise it. Where applicable, candidates may be expected to undergo psychometric assessments.
- It is the applicant's responsibility to have their foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide the evaluation results.
- Please include copies of your qualifications with your application.
- Correspondence will be with short-listed candidates only. Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.